

Workshop name, address and VAT number

QUOTATION

Number

Date

Valid until

CUSTOMER

Name

Phone

Email

Address

VAT no.

VEHICLE

Registration

Make and model

Year

VIN

Colour

Odometer (km)

DESCRIPTION

QTY

PARTS

LABOUR

STRIP/ASSEM.

PAINT

OUTWORK

AMOUNT

Subtotal

Discount

VAT (15%)

Total

TERMS

- This quote is valid until the date shown above.
- Fee for this quote, agreed before we started: R_____ (or no charge).
- Work starts once you approve this quote. If we find more damage or a price changes, we'll tell you the extra cost and only carry on once you agree.
- Please collect your vehicle within ____ days of us telling you it's ready. After that, storage is R_____ a day.
- New and reconditioned parts, and our labour to fit them, carry a warranty of at least 3 months.
- We'll give you the parts we replace, unless you tell us you don't want them or your insurer needs them.

CUSTOMER APPROVAL

I have read this quote and its terms, and I approve the work and the price.

Name

Signature

Date